

SARRAH2026 Presenter Guidelines

Thank you for your contribution to the 16th National Conference for Rural and Remote Allied Health. Your presentation provides an opportunity to share research, service innovations, workforce initiatives, education programs, clinical practice developments, and policy perspectives that support rural and remote allied health professionals and communities.

Presenters are encouraged to communicate their work in a clear, engaging, and accessible manner for a multidisciplinary audience.

Please ensure that you complete your profile in the Oxford Abstracts portal so that conference delegates can contact you if they want further information about your work.

Presentation Formats

Standard Oral Presentations

Component	Time
Presentation	12 minutes
Questions	3 minutes
Total	15 minutes

Presenters must ensure their presentation concludes within the allocated 12 minutes to allow sufficient time for audience questions.

Lightning Presentations

Component	Time
Presentation	5 minutes
Questions	1 minute
Total	6 minutes

Lightning presentations are designed to provide concise, high-impact summaries of projects, emerging ideas, innovative practices, or preliminary findings.

Presenters should focus on key messages rather than detailed methodology.

The session chair will strictly monitor time.

Presenters may be:

- Given a warning when one minute remains
- Asked to conclude if they exceed their allocated time

To ensure fairness to all presenters, presentation times cannot be extended.

Slide Decks

General Requirements

PowerPoint presentations should:

- Be professional and visually clear
- Use a consistent design throughout
- Be easy to read from the back of the room
- Include minimal text per slide
- Use images, diagrams, tables, and graphs where appropriate

Recommended Font Sizes

- Title: 32 pt or larger
- Headings: 24 pt or larger
- Body text: 18 pt or larger

Accessibility

Presenters are encouraged to:

- Use high-contrast colour combinations
- Avoid overcrowded slides
- Use accessible fonts
- Describe important images or graphs when presenting

Submission of Slide Deck Files

Presenters must:

- Submit presentation slides via your dashboard in the Oxford Abstracts portal **by 31 October 2026**.
- Use Microsoft PowerPoint format with 10MB file size maximum
- Ensure any embedded videos or multimedia files function correctly
- Include all supporting media files with submissions

Note that in some regional communities internet access can be patchy. To avoid connectivity issues it is recommended that embedded media is kept to a minimum. Where media is used, we recommend downloading files and including with your submission.

Late submissions may not be guaranteed inclusion in the conference presentation schedule.

Poster Presentations

Scientific posters provide an opportunity for researchers, clinicians, educators, and practitioners to present original work in a concise, visually engaging format. Posters should communicate research findings, innovations, quality improvement initiatives, or scholarly projects clearly and accurately while facilitating discussion with conference delegates.

- Authors to be available during designated poster viewing sessions.
- Provide a brief verbal overview of the poster when requested.
- Respond professionally to questions from delegates and reviewers.

The SARRAH2026 Scientific Committee has requested that all posters are printed in hard copy for presentation during the conference. Due to venue restrictions there are limited options for digital display.

You can either print the poster before you travel or, if time permits, arrange for printing ahead of time for pickup at the [Coffs Harbour Officeworks](#).

A member of the organising committee will assist you to find your spot on arrival. Please check the conference program for your dedicated timeslot to be available for delegate questions.

Poster presenters may also wish to upload their final design to the Oxford Abstracts portal, accessed via the registrant's dashboard. This should be done **by 31 October 2026**.

Poster Design Requirements

Format

- Poster size: A0 portrait (841 mm × 1189 mm)
- PDF format required for electronic submission via your dashboard in the Oxford Abstracts portal – these will be made available to delegates during and after the conference.
- High-resolution graphics (minimum 300 dpi)

Design Principles

- Use clear headings and logical flow.
- Minimise text and maximise visual communication.
- Ensure readability from a distance of approximately 1–2 metres.
- Use high-contrast colours.
- Employ figures, tables, graphs, and infographics where appropriate.
- Avoid clutter and excessive use of decorative elements.

Font Recommendations

Element	Recommended Size
Title	72–100 pt
Authors	40–60 pt
Headings	32–44 pt
Body text	24–32 pt

Accessibility and Inclusion

Authors are encouraged to:

- Use accessible colour combinations.
- Avoid relying solely on colour to convey information.
- Provide alternative text descriptions for digital posters where possible.
- Use plain language summaries where appropriate to broaden audience accessibility.

Recommended Statement for Accepted Posters

"This poster presents original work that has been peer reviewed and accepted for presentation at the 16th National Conference for Rural and Remote Allied Health. The views expressed are those of the authors and do not necessarily reflect those of the conference organisers."

Presenter Requirements

At least one author must:

- Register for the conference
- Attend their scheduled session
- Deliver the presentation as scheduled

If the nominated presenter becomes unavailable, organisers should be notified as soon as possible and an alternative presenter arranged where possible.

Publication and Copyright

By submitting their abstracts for review by the Scientific Committee, authors:

- Confirm that all authors approved the submission.
- Grant permission for the conference to publish accepted abstracts in conference materials and proceedings.
- Retain ownership of the underlying intellectual property unless otherwise stated.

Authors remain responsible for the accuracy and integrity of submitted material.

Research Integrity

Authors must ensure that:

- Data are accurately represented.
- Findings have not been fabricated, falsified, or misleadingly reported.
- Authorship complies with accepted scholarly standards.
- Artificial intelligence tools, if used in manuscript or poster preparation, are disclosed in accordance with conference policy.

Cultural Safety and Inclusivity

SARRAH is committed to cultural safety and respectful engagement.

Presenters should:

- Ensure that work involving Aboriginal and Torres Strait Islander communities is First Nations-led or and/or co-designed with First Nations and/or has embedded local community protocols, reciprocity and consent.
- Consider the diversity of rural and remote communities
- Promote culturally safe and person-centred approaches

Conference Code of Conduct

Presenters must adhere to SARRAH's code of conduct, including expectations regarding:

- Professional behaviour
- Respectful discussion and debate
- Cultural safety and inclusiveness
- Confidentiality where applicable